

OTHER INFORMATION

॥ तेजस्विनामधीतमस्तु ॥



DHRUV GLOBAL
SCHOOL

CBSE Affiliation No: 1130936

MALPANI FOUNDATION'S

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General Instructions:

1. Enrolment for admission from Nursery to grade XII for the academic year 2023 -2024 is open from 16th of October 2023.
2. The registration form should be filled in correctly and uploaded with the documents mentioned below within 7 working days. (Validity of the form is 7 working days from the date of issue)
3. After confirmation of admission, the administrative charges for the student will have to be paid within 3 working days. The admission offer stands null and void if all formalities are not completed within this period.
4. Mode of Fee Payment: Online via link OR through **Credit/ Debit** card in the school office.
5. **Cash/ Cheque transactions are not allowed.**

Sibling Admissions:

1. Sibling Admissions: If a student's sibling is already enrolled in the school, the younger sibling (real and not from extended families) may have a higher chance of being admitted.
2. A maximum of 10 seats are reserved each year for siblings in Nursery and Grade 1 and beyond ((Nursery is the 1st entry level with Grade I being the 2nd entry level to the school with additional intake)
3. Siblings will still need to go through the regular application process, including submitting an application form, attending an interview, and providing required documentation, even if they have sibling priority.
4. The school will have a specific enrollment period during which siblings can apply for admission with priority.
5. Missing this window will result in the sibling not receiving any preferential treatment.

Waitlist: If there are more sibling applicants than the number of seats allotted, school will maintain a waitlist for siblings, prioritizing them should a spot become available.

Admission Confirmation

1. An admission granted /regret mail will be sent to the registered email ID within 7 working days of the readiness survey/observation and document verification.
2. Parents whose children have been granted admission will receive a fresh link sent to the email addresses they have provided during registration.
3. This link is intended for confirming the seat by paying the administrative charges. Please note that this link will remain active for a duration of only 3 days from the time the email is sent.
4. If this period lapses, the seat will be made available to the next registered student. Alternatively, parents may choose to visit the school office and make the payment using a debit or credit card in the designated timeframe.
5. The admission will be confirmed ONLY once the payment has been credited and the parent receives a final mail to confirming their ward's admission to the school.
6. Thereafter, the email IDs mentioned in the admission form will be included in the school ERP for all further notifications.

The school reserves the right to accept or decline admissions and the school's decision shall be binding to all concerned.

Other information :

1. Academic year 2024-25 commences from April 2024 in a staggered manner for various grades.
2. Any changes in the personal information submitted as per the admission form will invite a processing fee of Rs.50/- per change.
3. One (1)ID and one escort card will be issued to the child.
4. Extra escort cards , ID cards or any other document required from the school will be charged Rs.250/ - per card/document